

Airline Group Rate Information

The Contingent & Staff Service group has worked with the major airlines to provide contingents with the most up-to-date and accurate information on group discounts with major airlines. Most airlines offer group rates for contingents between 10-80 passengers with flexible payment terms convenient for contingents. We hope this information is useful in providing Arrowmen the best experience at the lowest cost possible to attend a great conference!

Airport

The closest airport to Colorado University at Boulder is Denver International Airport (**DEN**). NOAC will be providing a shuttle service from the airport to the conference and back for a fee. More details on the shuttle service will be available early in 2024.

Common Among Airlines

- Applicable for groups of 10 or larger.
- A single contingent contact will be provided, airlines will only work with a single coordinator.
- The use of miles, points or upgrades are not available when using group rates.
- You will need to call the airlines at the numbers provided below with the following information:
 - Number of passengers in the group
 - Originating and destination (DEN) airport
 - Date of departure and return
 - Contact for group coordinating travel
- Group tickets are issued electronically (no paper tickets).
- Will need to provide full legal names, gender and date of birth when submitting final names of passengers.
- Guaranteed fare for the entire group (at the time of booking)

2024 National Order of the Arrow Conference at CU Boulder

Delta Air Lines

Contact	I-800-532-4777 Group Sales (M-F, 8:00 AM – 8:00 PM EST) Flights for NOAC available Dec. 7, 2023 and after.
Process	<ul style="list-style-type: none"> • Contact airline to request quote. • Airline provides quote and holds seats for 24 hours until you accept. • Within 24 hours of quote, provide payment of \$70 per passenger to lock-in (\$20 fee + \$50 deposit). • If passenger count decreased, \$20 group fee non-refundable, \$50 deposit is applied to final airfare payment. • Names and final payment due 90 days prior to departure • Additional passengers after initial booking may be subject to higher fare based on availability. (\$20 group fee will be applied plus ticket price, due at final payment).
Fees	\$20 non-refundable group travel fee (is not applied to airfare)
Deposit	\$50 refundable deposit
Payment Terms	<ul style="list-style-type: none"> • \$20 group fee and \$50 deposit (\$70/passenger) due at booking by credit card. • \$50 deposit refundable and applied to airfare • Final payment not due until 90 days from departure • Pay in full option available (wire transfer only)
Name Changes	Up to 50% name changes up to 48 hours prior to departure
Checked Baggage	\$35 Fee, at check-in/airport
Notes	SkyMiles Medallion members traveling on group tickets are not eligible for complimentary Medallion upgrades to Comfort+ and First Class.



2024 National Order of the Arrow Conference at CU Boulder

United Airlines

Contact	1-800-426-1122 Group Sales (M-F)
Process	<ul style="list-style-type: none"> ● Contact airline to request quote. ● Airline provides quote and holds seats for 24 hours until you accept. ● Within 24 hours of quote, provide full airfare payment and passenger names. ● Can use filler names at time of booking (must be actual person) and utilize the free name change to update at a later time. ● Additional passengers after initial booking may be subject to higher fare based on availability.
Fees	\$50 flight change fee after booking
Deposit	N/A
Payment Terms	Full payment required at time of booking (acceptance of contract)
Name Changes	1 free name change per ticket up to 7 days from departure. Otherwise, \$100 name change fee
Checked Baggage	\$35 Fee, at check-in/airport
Notes	Group receives priority boarding. Some airports have a group coordinator that will assist with check-in. Basic Economy fares not applicable. Check-in at airport, not online. If you book through a travel agency they can hold the tickets longer than 24 hours.



2024 National Order of the Arrow Conference at CU Boulder

Southwest Airlines

Contact	1-800-433-5368 Group Sales (M-F 5:00 AM – Midnight CST)
Process	<ul style="list-style-type: none"> • Contact airline to request quote. • Airline provides quote and holds seats for 10 days until you accept. • Within 10 days of quote, provide \$50 deposit per passenger (credit card payment only). • Do not need to provide names at time of booking. • Within 35 days of accepting contract, submit passenger names. • Final payment due within 35 days of accepting contract, must submit names before making final payment.
Fees	N/A
Deposit	\$50 deposit that is refunded 5 business days after final payment is made.
Payment Terms	Final payment due by credit card or wire transfer. If using wire transfer, must call 7 days or more before payment due date. Must call SW group sales number to make payments.
Name Changes	Unlimited, up to 72 hours from departure
Checked Baggage	Free (first bag)
Notes	Group sales non-refundable. Not eligible for upgrades, changes or exchanges. If fares go down, airline will honor rate change. Can not add group members after booking at the same fare (Additional group member would have to book individually on same route).

American Airlines

Contact	1-800-221-2215 Group Sales
Name Changes	1 free name change per ticket
Checked Baggage	\$35
Notes	